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23 August 1952

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MEMORANDUM FOR: Mr. 25X1A6a

SUBJECT : T/O For

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called me to discuss briefly this T/O. I told him that I would have it in your Office early Saturday morning so that you and he could discuss 25X1A9 it. He seemed very much upset over what he understood had been proposed in the T/O on certain positions. I assume that his concern was over supergrade positions. It should be noted that the proposal had not been forwarded through Mr. This, I am sure, was an oversight resulting from the great pressure on the Classification and Wage Division, Personnel Office, to get the thing done in a hurry. They were, as you know, delayed in their processing of the T/O by the lack of a functional statement, which I understand was not finally in their hands until Wednesday morning.

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concern is with super-grades, I should like to make the following comments and observations. Starting with the super-grade paper itself, which the DCI approved, we should note that any new positions or the upgrading of any present positions will require submission through the Super-grade Review Board to the Director. As a result of the Director's approval of the super-grade paper, Colonel White asked Personnel to more forward with all speed to complete the survey of all present super-grade positions with an eye to bringing them more in line with the careful control of procedure elsewhere in Government. Inasmuch as this survey was to be conducted, and inasmuch as the Agency already was very near the ceiling which the Director approved for supergrades, Colonel White directed me to advise Personnel that in the establishment of the T/O no additional super-grade positions be established other than those which already existed, which were the Senior Representative 25X1A9a and his Deputy and the Chief and Deputy Chief of the Support Command. Consequently, I passed these directions on to Classification and Wage Division, Personnel Office, and also discussed them with Mr. Acting Personnel Director. Since it is recognized (see paragraph 4 of T/O memorandum dated 22 August) that this T/O proposal is necessarily tentative, in that true position levels and functional relationships must be determined after the organization has been in operation for a period of time, I would urge that the T/O be approved as presented here, subject to thorough

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Classification review after it is established and running in the field.